



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Thursday, February 16, 2023, at the Virginia Department of Aviation, Passenger Hangar, 5702 Gulfstream Road, Richmond, VA 23250. The audio recording, meeting documents, and presentation materials are available on the Virginia Department of Aviation's website, www.daov.virginia.gov.

MEMBERS

Randall P Burdette, Chairman	Present
Sophie Chafin Vance, Region 1	Absent
Victoria Cox, Region 2	Absent
Roderick D. Hall, Region 3	Present
Alan C. Abbott, Region 4	Present
Cheryl P. McLeskey, Region 5	Present
Donald T. Robertson, Region 6	Present
Vanessa Christie, Region 7	Present

OTHER ATTENDEES

Brian K. Stevens Office of the Attorney General
Greg W. Campbell, Director Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Randy Burdette, Chairman

The chairman called the meeting to order at 10:00 a.m.

2. Review and approve November 17, 2022, minutes Randy Burdette, Chairman

Motion to approve: Abbott

Second: Hall

Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

3. DOAV Update Greg Campbell, DOAV

Director Campbell provided an update of agency activities including the Airport Services Division restructure, staff recommendations for the *Airport Program Manual*, the Governor's visit, update information on the Virginia Air Transportation System Plan and the upcoming NAVAID study.

4. VAOC Report

Melinda Crawford, VAOC

Ms. Crawford provided an update on VAOC including participation in Legislative Day activities and the upcoming Spring workshop scheduled for May 24-25, 2023, noting this is an excellent opportunity for airport representatives to interact with VAB members. She added that Richmond International Airport is hosting the Southeast Chapter of AAAE April 29 through May 2, encouraging airport members to attend if possible.

5. VABA Report

Bud Oakey, VABA

Mr. Oakey provided an update on VABA activities highlighting the successful Legislative Reception with the Governor providing the keynote address. He noted that the Governor is focused on aviation but policies are antiquated and need change to facilitate growth. He noted the importance of educational initiatives and the potential positive impacts on aviation and the Commonwealth.

6. New Business

A. Lynchburg Regional Airport Presentation

Andrew LaGala, LYH

Mr. Lagala presented information on Lynchburg Regional Airport, with substantial focus on the completed, current and upcoming capital projects and the status of air service.

B. Consideration of Amended FY23 Entitlement Utilization Plans

Mike Swain, DOAV

Mr. Swain presented revisions to the FY23 Entitlement Utilization Plans for the following airports, for which staff recommends approval:

- Charlottesville-Albemarle Airport;
- Newport News-Williamsburg International Airport; and
- Shenandoah Valley Regional Airport.

Motion to approve: Abbott

Second: Robertson

Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

C. Virginia Aviation Board Review

Mike Swain, DOAV

Tentative Allocations from the Commonwealth Aviation Fund

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov.

For Region 1, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Blue Ridge Regional Airport	Rotating Beacon Replacement (Construction)	Approved	\$12,526.53
	Runway Extension (Road Relocation) - Phase 1 (Construction) (AIP)	Approved	\$320,000.00
New River Valley Airport	Box Hangar Site Preparation (Construction)	Approved	\$694,626.00
Virginia Tech - Montgomery Executive Airport	Apron Rehabilitation (Design) (AIP)	Approved	\$28,000.00
	Box Hangar Site Preparation (Construction)	Approved	\$542,547.00

Motion to approve: Hall
 Second: Abbott
 Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 2, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Front Royal-Warren County Airport	Environmental Coordination - Hangar Site Preparation	Approved	\$17,600.00
Luray Caverns Airport	Terminal Building (Construction)	Approved	\$2,614,194.00
	Terminal Building Site Preparation (Construction) (AIP)	Approved	\$42,358.00
	Terminal Building Site Preparation (Construction) (BIL)	Approved	\$27,022.00

Motion to approve: Christie
 Second: Robertson
 Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 3, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Winchester Regional Airport	Environmental Assessment - Northside Development (BIL)	Approved	\$26,222.00
	Mid-Field Apron Rehabilitation - Phase 2 (Construction) (AIP)	Approved	\$300,000.00
	Southwest Taxiway 'A' Relocation (Design) (AIP)	Approved	\$32,000.00
	Terminal Building Site Preparation - Phase 1 (Record Survey)	Approved	\$4,800.00

Motion to approve: Hall
 Second: McLeskey
 Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 4, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Hanover County Municipal Airport	Access Control & Security Cameras (West Side) (Construction)	Approved	\$56,449.00
Richmond Executive - Chesterfield County Airport	Access Road Rehabilitation (Construction) (CM/CO)	Approved	\$104,000.00

Motion to approve: Abbott
 Second: McLeskey
 Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 5, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Danville Regional Airport	South Ramp Rehabilitation - Phase 2 (Re-Packaging & Bidding)	Approved	\$36,221.58

	Terminal Building Roof Replacement (Construction)	Approved	\$224,188.00
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Motion to approve: McLeskey

Second: Abbott

Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 6, no project requests were submitted.

For Region 7, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Chesapeake Regional Airport	Fueling System Rehabilitation (Construction)	Approved	\$90,626.25

Motion to approve: Christie

Second: Robertson

Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

7. Public Comment Period Randy Burdette, Chairman

No public comments were offered.

8. Board Member Comments and Reports Randy Burdette, Chairman

Region 3: Mr. Hall acknowledged Mr. Campbell’s one-year anniversary as DOAV director. He suggested that VEDP be consulted on recommendations for the *Airport Program Manual* to help airports compete not only in the Mid-Atlantic region but across the country.

Region 4: Mr. Abbott stated that he had visited the Richmond Executive Airport and learned about current and upcoming projects.

Region 5: Ms. McLeskey stated that she was able to visit the 11 airports in her region in January. She noted that seven percent of women fly and encouraged participation in the Women Can Fly program and announced registration on April 1, 2023. She highlighted upcoming Women Can Fly events at Shannon Airport (4/29/23); Warrenton-Fauquier Airport (6/24/23) and the Military Aviation Museum (9/9/23). She encouraged airports to fly both American and Virginia flags.

Region 6: Mr. Robertson expressed appreciation and noted that he is looking forward to what is in the future.

Region 7: Ms. Christie expressed appreciation for work on projects and congratulations for a successful year. She acknowledged that there is a very big push for commercial air service in the Commonwealth, but there are very diverse perspectives on what incentives are really required to move forward. She noted the importance of understanding what the incentives are to get airlines to the airports. She noted that this will be her focus in the near term.

Director: No comment

Chairman: Mr. Burdette noted that he had visited airports and appreciated the sharing of knowledge that he observed between airports. He stated that he and Director Campbell had visited Aery Aviation, which is a growing opportunity in aviation. He added that he encouraged Aery Aviation’s membership in VABA. He stated that he is looking forward to working with VAOC on the program manual.

9. Adjournment

Randy Burdette, Chairman

The meeting adjourned at 11:12 am.

Motion to approve: Abbott

Second: Robertson

Vote: Aye: Hall, Abbott, McLeskey, Robertson, Christie; Nay: none